

Minutes of Full Council Meeting held on Monday 2nd March 2020

Present: Councillor, St J Greenhough (Chair)

Councillors K McKay, Mrs L Willis, Mrs N Griffiths, Mrs P Mulholland, T Fiddler, Mrs N Whalley, Mrs C Thomas, Mrs D Plant and J Graham.

1) To accept Apologies for Absence.

T Threlfall – Holiday.

Mrs F Craig-Wilson - Sick

It was resolved to accept the reason for absence.

2) Open Forum

Police

A PCSO attended the meeting and gave an update on the crime report for February 2020.

Public participation

Members of the public brought up the issue of flooding on Sagar drive. This was dealt with at item 7 below.

CC P Rigby gave an update on LCC budget for the coming year. There will be a 3.99% increase in community charge. This would go towards improving adult social care, rural transport improvements, extra monies for clearing and maintaining gully's and money towards filling pot holes.

3) To record Declaration of interest from members in any item to be discussed.

- All councillors, as landlords of Bush lane playing fields, declared an interest in item 7 – To review the recent flooding to the property on Sagar drive.
- All councillors, as landlords of Bush lane allotments declared an interest in item 7a - To consider a request from the Bush lane allotment Holders Association to install additional drains on the Allotments.
- Councillors Mrs L Willis and Mrs. N Whalley, as tenants of the allotments, declared a personal interest in item 7a
- All councillors, as landlords of croft butts allotments declared an interest in item 9 - To consider changes to the Croft Butts lane Lease agreement.
- All councillors, as landlords of the Brownies hut declared an interest in item 10 - To consider a request from the Brownies for improvements to the hut.

4) To read and approve the minutes of:-

a) **The Parish Council meeting held on Monday 3rd February 2020**

b) **The Open Spaces committee meeting held on Monday 24th February 2020**

It was resolved that the above mentioned minutes, previously circulated, be approved.

5) To review the Clerk's report

The contents were noted.

6) Finance

a) **Ratification of accounts paid by Clerk**

It was resolved to approve the accounts paid by the Clerk. See Appendix A

b) **Monthly budget statements**

The monthly budget statements were noted – See Appendix B

a) **To approve the Fixed Assets register**

It was resolved to approve the Fixed Assets register

b) To ratify that the Council’s internal audit procedures have been carried out for 2019/20

It was resolved that the Council’s internal audit procedures have been carried out for 2019/20

7) To review the recent flooding to the property on Sagar drive.

Several members of the public complained about the flooding from Bush Lane sports field causing major issues for several residents on Sagar drive and Ribble ave.
 The clerk will contact a local drainage experts to discuss options and also put it on the agenda for the next full Council meeting.
 Cllr K McKay will speak to BAE heritage society to see if they have any old drainage plans of the area.

7a) To consider a request from the Bush lane allotment Holders Association to install additional drains on the Allotments

It was agreed to discuss with the local drainage expert (as above) and refer the matter to the next full Council committee.

8) To consider entering the Lancashire Best Kept Village Competition

It was agreed to delegate the entries to the FIB committee and Cllr T Threlfall.

9) To consider changes to the Croft Butts lane Lease agreement

The councilors were happy to approve the changes to the Croft Butts lane allotment lease agreement.

10) To consider a request from the Brownies for improvements to the hut

It was agreed to refer this request to the next Open Spaces meeting in March.

11) To receive an update from meetings held with other Organisations and Bodies

None.

12) To agree the date of the next meeting

It was resolved that the next meeting will be held on Monday 6th April 2020.

Signed.....St Greenhough, Chairman.....

Date.....14/04/20.....

Appendix A

Freckleton Parish Council						
Schedule of payments			Feb-20			
			Cheque No.	£	VAT	Net of VAT
Precept Account						
01/02/2020	Salary & Expenses February 2020		BACS	£2,207.52		£2,207.52
05/02/2020	LCC - Hire of Library		BACS	£43.00		£43.00
15/02/2020	Freeola - internet domain charge		D/D	£7.20	£1.20	£6.00
02/02/2020	BT Internet		D/D	£43.19	£7.20	£35.99
Open Spaces						
01/02/2020	M & A Haselden - litter picking & watering		BACS	£792.24		£792.24
01/02/2020	M & A Haselden - grass cutting		BACS	1509.15		1509.15
01/02/2020	D Taylor - Shrubs		BACS	975		975
01/02/2020	Scottish power - electricity charges		D/D	23	1.0952381	21.9047619
01/02/2020	Townsend's - MOT for pickup		7022	£98.50	£16.42	£82.08
01/02/2020	P Danson - repair to Rawstome Centre toilet		BACS	£100.00		£100.00
05/02/2020	Lorenzos - FIB celebration		BACS	£210.00	£35.00	£175.00
05/02/2020	Woodys - Materials for ER sign		BACS	£56.19	£9.36	£46.84
Allotments						
Community Development Account						
31/12/2019	NatWest - interest		D/P	-£1.64		-£1.64
31/01/2020	Nationwide - interest		D/P	-£34.05		-£34.05
VAT						
Total				£6,029.30	£70.27	£5,959.03

Appendix B

Freckleton Parish Council					
		Precept Account		Feb-20	
Budget		Expenditure		Balance	Percentage
Headings	Allocation	Feb-20	To date	Outstanding	used
Wages & Expenses	£27,000	£2,208	£24,281	£2,719	90%
Insurance	£4,500		£4,246	£254	94%
Stationery & web-site rental	£800	£42	£903	-£103	113%
Audit fee	£524		£500	£24	95%
Chair Allow	£100		£100		100%
Training	£100			£100	
Civic functions - Remembrance, carol services,	£750	£43	£1,033	-£283	138%
Election	£200		£200		
Reserve					
equipment	£400		£14	£387	3%
Grants	£500		£500		100%
Section137	£750		£750		100%
Open Spaces Account					
Grass cutting	£19,100	£1,556	£17,151	£1,949	90%
Bedding out & Shrubberies	£19,950	£1,057	£18,594	£1,356	93%
Litter & Watering	£9,000	£792	£7,380	£1,620	82%
Maintaining Buildings	£5,500	£100	£7,179	-£1,679	131%
Organisations	£11,725	£175	£7,379	£4,346	63%
Electric & rates	£2,850	£22	£2,145	£705	75%
Total	£103,749	£5,995	£92,356	£11,393	89%
Other Accounts					
		Feb-20			
Account	Opening Bal	Income	Expenditure	Balance	
Croft Butts lane Allotments		£650	£539	£111	
Bush lane Allotments		£1,200	£639	£561	
Allotment - refurbishment	£35,000			£35,000	
Community Development	£44,730	£24,938	£31,152	£38,516	
Memorial park					
Depreciation fund (car park, etc.)	£19,933			£19,933	
Open Spaces	£18,953			£18,953	
VAT		£11,548	£11,953	-£405	
Total	£118,616	£38,336	£44,283	£112,669	